



BLETCHINGLEY PARISH COUNCIL

Bletchingley Parish Council Office

Sports Pavilion

Grange Meadow

Godstone Road

Bletchingley, Surrey RH1 4PE

Telephone: 07423640419

Email: info@bletchingley.org.uk

Members of Bletchingley Parish Council are summoned to attend the meeting of Bletchingley Parish Council to be held on Monday 14 September 2020 at 7.30 pm.

(MEETING TO BE HELD BY VIDEO CONFERENCE CALL DUE TO THE CORONAVIRUS RESTRICTIONS)

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO SUBMIT ANY COMMENTS OR RESIDENTS' REQUESTS TO THE CLERK BY E MAIL TO BE RECEIVED BY 13.00 ON THE DAY OF THE MEETING.

ALTERNATIVELY, MEMBERS OF THE PUBLIC OR PRESS CAN ATTEND THE CONFERENCE CALL BY CONTACTING THE CLERK BY 13:00 ON THE DAY OF THE MEETING TO RECEIVE CONFERENCE DETAILS.

A G E N D A

1. APOLOGIES AND REASON FOR ABSENCE (**LGA 1972 s85**)
2. DECLARATION OF INTEREST *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPIs) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk or Monitoring Officer prior to the meeting.*
3. MINUTES OF THE PREVIOUS MEETINGS held on 13th July 2020 (Full Council) and Planning Committee held on 24th August (both by teleconference) to be agreed and signed as a true record. (**LGA 1972 Sch.12 s41**).
4. RESIDENTS REQUESTS
5. REPORT FROM COUNTY AND DISTRICT COUNCILLORS – for information
6. POLICING ISSUES – for information
7. MATTERS AND ACTION POINTS ARISING FROM MINUTES– see Clerk's report. Any items requiring attention will be on the agenda under the relevant heading.
8. CURRENT PLANNING ISSUES – the following applications will be considered and comments agreed for submission to Tandridge District Council.
 - 8.1 **TA/2020/1317** - 1 Outwood Lane, Bletchingley RH1 4LR- Change of use of public house (Class A4) to single residential dwelling house (Class C3) in association with erection of pitched roof over rear projection. Formation of new vehicular access to highway, parking, boundary walls and associated landscaping. (PB)
 - 8.2 **TA/2020/1385** - 1 Outwood Lane, Bletchingley RH1 4LR - Change of use of pub to single dwelling in association with erection of pitched roof over rear

- projection. Formation of new vehicular access to highway, parking, boundary walls and associated landscaping. (Listed Building Consent). (PB)
- 8.3 **TA/2020/1410** - Fidlers Cottage, Lower South Park, South Godstone RH9 8LF - Erection of single storey side and front extensions to existing outbuilding in association with conversion to ancillary residential accommodation. (HM)
- 8.4 **TA/2020/1415/NH** - Fidlers Cottage, Lower South Park, South Godstone RH9 8LF - Erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 5.89 metres, for which the maximum height would be 2.5 metres, and for which the height of the eaves would be 2.5 metres (Notification of a Proposed Larger Home extension). (HM)
- 8.5 **TA/2020/1471** - Highbank Cottage, Outwood Lane, Bletchingley RH1 4LR - Erection of first floor infill extension between existing dormers. (HM)
- 8.6 **TA/2018/1573/COND2** - Granary Cottage, Place Farm Road, Bletchingley RH1 4QR - Details pursuant to the discharge of condition 7 (windows to the North West elevation and fixed lights) and condition 8 (North elevation windows), to allow for UPVC heritage style windows, attached to PP 2018/1573 dated 8/01/2019 (Extensions and alterations to existing dwelling and conversion of outbuildings to ancillary accommodation). (KW)
- 8.7 **Any Other Planning Matters** - Recent Planning Determinations
SCC Planning Committee Meeting Decision on Mercers application for increased lorry movements TA/2019/2147 & TA/2019/2149.
9. **REPORTS FROM AREAS OF RESPONSIBILITY**
- 9.1. Affordable Housing - Cllr Kiss/Wantling/Baharier
- 9.2. Allotments/Fields/Fees – Cllr Borman
- To consider quotes for additional hedge/vegetation cutting in Little Common Lane Allotments
- 9.3. CCTV – Chairman.
- To approve sign off sheet from site visit on 24 July 2020 and note comments
- 9.4. Cemetery – Cllr Glenn
- To approve request for purchase of burial plots and burial in Plot G60
 - To update on Cemetery extension progress – Cllr Kiss
 - PWLB Application Details – update on request for further information
- 9.5. Community Speedwatch – Cllr Tarrant
- 9.6. Footpaths and Bridleways – Cllr Borman
- 9.7. Minerals/Environment – Cllr Sherlock
- 9.8. Neighbourhood Watch – Cllr Tarrant
- 9.9. Sports Association – Cllr Kiss/Ray
- 9.10. Street Lighting – All Cllrs
- 9.11. Transport – Cllr Glenn
- To consider a request from Gatwick Area Conservation Campaign (“GACC”) to renew membership for £10 per year
- 9.12. Tree Management – Cllr Tarrant
- To consider the tree work required following the Tree Surveys undertaken and consider the quotes obtained and next steps.
- 9.13. Village Hall/Community Centre – Cllrs Sherlock/Glenn/Wantling
- 9.14. Website – Chairman

Minutes of previous meeting are available for viewing at the website
www.bletchingley.org.uk or by contacting the Parish Clerk

- 9.15. Traffic and Parking Incidents – Chairman
- 9.16. Hevers Pond – Cllr Baharier
- To consider the revised Licence to Occupy Hevers Pond drafted on behalf of Bletchingley & Hathersham Estates to be valid for a further 5 years if agreed.
- 9.17. Stychens Lane Playground – Cllr Wantling
10. FINANCE
- 10.1. To review and approve the following DD payments
- SES Water – Little Common Lane Allotments (A/C No. 126254-8) - £9 pm
 - SES Water – Stychens Lane Allotments (A/C No. 270930-9) - £15 pm
 - SES Water – Cemetery (A/C No. 141095-1) - £8 pm
 - Vodafone – Clerk’s phone - Variable
 - Plusnet – Village Hall Broadband (A/C No. 00002125871) £31.20 pm
 - Telecoms Consortium – Village Hall Line Rental (A/C No BLETCHIN) - £15 pm
- 10.2. To approve purchase of replacement battery/pads for the community defibrillator
- 10.3. Payments – to approve the following September accounts for payment as per payment schedule
- 10.4. To note the receipts and transfers during August/September
- 10.5. To confirm application to TDC for the Local Authority Emergency Assistance Grant for Food and Essential Supplies
11. COUNCIL POLICIES AND PROCEDURES
- 11.1. Review the Risk Assessment
- 11.2. Review the Emergency Plan
12. STAFFING MATTERS – Chairman to update the Council
13. CORRESPONDENCE RECEIVED – (see Clerk’s report)
- 13.1 Local Government Re-organisation – Email from TDC – Chair and Vice Chair invited to attend zoom seminar
14. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA
- 14.1. Housing Needs Survey (Qtr 4 2020)
- 14.2. War Memorial Repair (Qtr 3 2020)

DATE OF NEXT MEETINGS

Planning Committee – 28th September 2020

Full Council Meeting – 12th October 2020

Kim Wantling

Locum Clerk to the Council

Kim Wantling

Issued 8 September 2020