



BLETCHINGLEY PARISH COUNCIL

**Bletchingley Parish Council Office
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Members of Bletchingley Parish Council are summoned to attend the meeting of Bletchingley Parish Council to be held on Monday 13 July 2020 at 7.30 pm.

(MEETING TO BE HELD BY VIDEO CONFERENCE CALL DUE TO THE CORONAVIRUS RESTRICTIONS)

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO SUBMIT ANY COMMENTS OR RESIDENTS REQUESTS TO THE CLERK BY E MAIL TO BE RECEIVED BY 13.00 ON THE DAY OF THE MEETING.

ALTERNATIVELY, MEMBERS OF THE PUBLIC OR PRESS CAN ATTEND THE CONFERENCE CALL BY CONTACTING THE CLERK BY 13:00 ON THE DAY OF THE MEETING TO RECEIVE CONFERENCE DETAILS.

A G E N D A

1. APOLOGIES AND REASON FOR ABSENCE (**LGA 1972 s85**)
2. DECLARATION OF INTEREST *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPIs) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk or Monitoring Officer prior to the meeting.*
3. MINUTES OF THE PREVIOUS MEETINGS held on 8th June 2020 (Full Council) and Planning Committee held on 29th June (both by teleconference) to be agreed and signed as a true record. (**LGA 1972 Sch.12 s41**).
4. RESIDENTS REQUESTS
5. REPORT FROM COUNTY AND DISTRICT COUNCILLORS – for information
6. POLICING ISSUES – for information
7. MATTERS AND ACTION POINTS ARISING FROM MINUTES– see Clerk’s report. Any items requiring attention will be on the agenda under the relevant heading other than the following additional topics:-
 - 7.1 Clerk’s office
 - 7.2 Recovery of Ironstone from Pendell
8. CURRENT PLANNING ISSUES – the following applications will be considered and comments agreed for submission to Tandridge District Council.
 - 8.1 **TA/2020/1110** - 4 Rabies Heath Road, Bletchingley RH1 4LX - Erection of single storey rear extension. (HM)

- 8.2 **TA/2020/1012** - Granary Cottage, Place Farm Road, Bletchingley RH1 4QR - Variation of condition 7 (windows not to the north west elevation and fixed lights) and condition 8 (north elevation windows), to allow for UPVC heritage style windows, of planning permission ref: 2018/1573 dated 8 January 2019 (Extensions and alterations to existing dwelling and conversion of outbuildings to ancillary accommodation). (PB)
- 8.3 **TA/2020/1123** - The Retreat, 17A Tilgate Common, Bletchingley RH1 4NP - Erection of porch to front elevation. (PB)
- 8.2 Any Other Planning Matters - Recent Planning Determinations
9. REPORTS FROM AREAS OF RESPONSIBILITY
- 9.1. Affordable Housing - Cllr Kiss/Wantling/Baharier
- 9.2. Allotments/Fields/Fees – Cllr Borman
- To consider quote for additional hedge/vegetation cutting in Little Common Lane Allotments
 - To approve the payment of £35.53 to D. Morton for a new Allotment Lock
- 9.3. CCTV – Chairman.
- 9.4. Cemetery – Cllr Glen
- To update on Cemetery extension progress – Cllr Kiss
 - To approve the design/appearance of the gates.
 - To agree the proposed legend/lettering for the gates
- 9.5. Community Speedwatch – Cllr Tarrant
- 9.6. Footpaths and Bridleways – Cllr Borman
- 9.7. Minerals/Environment – Cllr Sherlock
- 9.8. Neighbourhood Watch – Cllr Tarrant
- 9.9. Sports Association – Cllr Kiss/Ray
- 9.10. Street Lighting – All Cllrs
- 9.11. Transport – Cllr Glenn
- 9.12. Tree Management – Cllr Tarrant
- 9.13. Village Hall/Community Centre – Cllrs Sherlock/Glenn/Wantling
- 9.14. Website – Chairman
- 9.15. Traffic and Parking Incidents – Chairman
- 9.16. Hevers Pond – Cllr Baharier
- To consider whether we wish to contact Bletchingley & Hathersham Estates to request a lease extension.
- 9.17. Stychens Lane Playground – Cllr Wantling
10. FINANCE
- 10.1. Formal ratification of the following two items from Planning Meeting on 29 June 2020:
- Approval and signing of 3-year contract with The Zurich Town and Parish Insurance and confirmation of payment of £834.92 on 01/07/20
 - Approval of renewal of CCTV Annual Maintenance Contract with Sunstone for a further year at a cost of £1,193.29 + VAT
- 10.2. To review and approve the following payments
- Grant to East Surrey Carers Support Association

- LCR Magazine subscription (SSALC) £17.00
 - Sunstone Maintenance Contract - £1,193.29
- 10.3. Payments – to approve all July accounts for payment as per payment schedule
- 10.4. To note the receipts and transfers during June/July
- 10.5. Payments – to approve August accounts for payment
- 10.6. To authorise the Clerk in consultation with the Chairman/Vice Chairman and at least 1 other Councillor to deal with any urgent matters arising in August.
11. COUNCIL POLICIES AND PROCEDURES
- 11.1. ASSET REGISTER – To review and approve updated asset register.
12. CORRESPONDENCE RECEIVED – (see Clerk’s report)
- 12.1 Letter from Office for National Statistics re : Annual Survey of Goods and Services (ASGS) BPC to complete Services Turnover Survey by 27 July 2020.
- 12.2 Letter from BT confirming cancellation of Direct Debit
13. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA
- 13.1. Housing Needs Survey (Qtr 4 2020)
- 13.2. Emergency Plan (Qtr 3 2020)
- 13.3. War Memorial Repair (Qtr 3 2020)

DATE OF NEXT MEETINGS

Planning Committee – 27 July 2020

Full Council Meeting NO MEETING IN AUGUST

Planning Committee 10th August 2020 to be confirmed

Planning Committee – 24th August 2020 (week earlier due to bank holiday – to be confirmed)

Kim Wantling

Locum Clerk to the Council

Kim Wantling

Issued 7 July 2020