

**Bletchingley Parish Council
Receipts and Payments Account
for year ended 31 March 2016**

	Notes	2016	2015
RECEIPTS			
Precept		38,500.00	38,500.00
Interest Receivable		22.98	18.16
Allotment rents & key deposits		1,150.00	965.00
Field Rents	4	727.00	724.50
Cemetery		2,915.00	3,850.00
Website		475.00	543.75
CCTV		150.00	-
Grants/Donations		-	75.00
PWLB		-	-
General Administration		-	-
VAT Reclaimed	3	1,960.44	3,257.57
Insurance Claims (Misc)		-	-
Village Hall Rent	2	400.00	400.00
Bletchingley Village Fair		-	-
Total Receipts		46,300.42	48,333.98
PAYMENTS			
Parks & Opens Spaces		1,953.80	4,509.97
Allotments		1,146.66	2,282.23
Fields		-	460.00
Highways & Rights of Way		-	875.00
CCTV Costs		1,403.74	1,348.80
CCTV Call Out Charges		-	-
Cemetery		11,722.75	8,703.35
S137 Payments	5	-	758.50
Website		37.81	19.99
Village Hall		538.00	532.00
Subscriptions		1,196.44	1,070.53
Donations		675.00	200.00
Insurance		895.02	958.40
VAT	3	1,497.37	1,960.44
Parish Clerk Salary		9,579.93	9,293.27
Parish Clerk Expenses		216.00	200.00
Parish Clerk Employers NI and Tax		437.80	391.97
Stationery + Reference Books		319.34	393.59
Chairman's Allowance		560.00	560.00
Auditors Fees		447.92	511.17
Legal Costs		-	335.00
General Administration/Misc		812.88	271.99
Christmas Tree Lights		-	-
Training for Clerks and Councillors		312.50	322.33
Hog Roast		119.00	260.00
PWLB	6	2,104.23	5,570.29
PWLB Interest	6	40.97	140.67
Telephone/Broadband		670.21	660.87
Winter Maintenance		-	-
Total Payments		36,687.37	42,590.36
NET RECEIPTS/(PAYMENTS) for the year		9,613.05	5,743.62

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MOVEMENT IN FUNDS

GENERAL FUND

	2016	2015
Balance b/fwd @ 31.03.15	31,641	25,897
Receipts & (Payments) account	9,613	5,744
Balances c/fwd @ 31.03.16	<u>41,254</u>	<u>31,641</u>
REPRESENTED BY:		
Deposit Account	40,879	31,001
Current Account	<u>351</u>	<u>559</u>
	41,230	31,560
Cash held by Clerk	24	80
TOTAL RESERVES AT 31 MARCH 2016	<u><u>41,254</u></u>	<u><u>31,641</u></u>

The above Statement represents fairly the financial position of Bletchingley Parish Council as at 31 March 2016 and reflects its Income and Expenditure for the year then ended.

Signed

Signed

Chairman

Responsible Financial Officer

Date

Date

**Bletchingley Parish Council
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NOTES TO THE ACCOUNTS

1	ASSETS	
	MOVEMENTS IN THE YEAR	Cost
	No movements in this financial year	0
	At 31st March 2016, the following assets were held	Value
	COMMUNITY ASSETS	
	Cemetery	1
	Tilgate Common	1
	Stychens Lane Playing Field	1
	Whitepost Field	1
	Stychens Field	1
	Village Pound	1
	War Memorial	51,330
	Little Common Lane Allotments	1
	STREET FURNITURE	
	Bus Shelter	10,379
	Notice Board	1,087
	6 Seats	3,911
	1 Picnic Table	652
	Village Sign	900
	BT Telephone Kiosk	5,125
	2 x Village Gateways and Signs	1,538
	Hevers' Pond Information Sign	535
	GATES & FENCES	
	Cemetery Gates (Small)	4,759
	Cemetery Gates (Double)	1,795
	Allotment Gates	2,073
	OTHER FIXED ASSETS	
	Clerk's Laptop	585
	Sundry Equipment	291
	CCTV Systems - Old system remaining at Lawrence the Auctioneers	1,100
	Wireless CCTV infrastructure and 5 cameras (including 2nd installment)	10,815
	Christmas Tree Lights	2,250
	Defibrillator and Heated cabinet	1,295
		100,427

The valuation of these assets is based on the benchmark figure used for the insurance valuation replacement costs on the 2009/10 Annual Return. All land is valued at £1. Later changes to assets include original costings.

2 LEASE

At the year end the following Lease and Trust Deed was in operation

Lessor: Village Hall Bletchingley Trust; **Lessee:** Bletchingley Parish Council; **Purpose:** Hall Management; **Annual Lease Payable:** £400; **Year of Expiry:** 2021

3 VAT PAYMENT

A claim to Customs and Excise for repayment of £1960 was made and a claim for £1497 will be made. All amounts stated in these accounts are excluding VAT.

4 TENANCIES

During the year, the following tenancies were entered into:

Council as Landlord

Tenant: Mr J Pragnell; **Property:** Whitepost Field; **Rent p.a.:** £252.00

Tenant: Mr T Gosling; **Property:** Stychens Lane Field; **Rent p.a.:** £475.00

5 S. 137 PAYMENT/GENERAL POWER OF COMPETENCE

There was no spending under S137 of the Local Government Act 1972 for this council in the year of account. The Parish Council was qualified to use the General Power of Competence.

6 PWLB

The final 2 payments have been made on the loans of £16,975 for the purchase of the Little Common Lane Allotment Land and the creation of additional allotments in land already owned by the Parish Council and £9,975 for the Grange Meadow Crossing from the PWLB. Both loans taken out over a 5 year period with the last payment made on December 2015.

7 RESERVED FUNDS

No reserved funds

Responsible Financial Officer

Date: