

**Bletchingley Parish Council  
Receipts and Payments Account  
for year ended 31 March 2011**

	Notes	2011	2010
<b>RECEIPTS</b>			
Precept		35,000	30,000
Interest Receivable		11	15
Allotment rents & key deposits		1,027	383
Field Rents	4	690	700
Cemetery		1,585	910
Website		475	413
CCTV		-	-
Grants/Donations	7	7,413	46,342
General Administration		-	367
Training Course Fees		-	768
Outsourcing Clerk's Secretarial Fee		81	262
VAT Reclaimed	3	6,400	1,593
Insurance Claims (Misc)		-	-
Insurance Claim for Legal Case 506		-	-
Village Hall Rent	2	400	400
Bletchingley Village Fair		-	398
<b>Total Receipts</b>		<b>53,082</b>	<b>82,551</b>
<b>PAYMENTS</b>			
Parks & Opens Spaces		2,190	37,882
Allotments		6,914	11,009
Fields		-	-
Highways & Rights of Way	8	2,810	45
CCTV Costs		648	1,872
CCTV Call Out Charges		220	250
Cemetery		7,602	7,480
S137 Payments	5	204	154
Website		20	125
Village Hall	2	595	607
Subscriptions		1,018	941
Donations		250	150
Insurance		1,869	1,859
VAT	3	1,560	6,400
Parish Clerk Salary		8,326	7,653
Parish Clerk Expenses		464	476
Parish Clerk Employers NI and Tax		1,408	981
Stationery + Reference Books		414	365
Chairman's Allowance		500	460
Auditors Fees		708	631
Legal Costs	6	304	934
General Administration		642	828
Christmas Tree Lights		-	2,183
Training for Clerks and Councillors		205	633
Hog Roast		311	545
BT Kiosk Maintenance		589	-
PWLB	9	3,566	-
<b>Total Payments</b>		<b>43,337</b>	<b>84,463</b>
<b>NET RECEIPTS/(PAYMENTS) for the year</b>		<b>9,745 -</b>	<b>1,912</b>

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**MOVEMENT IN FUNDS**

**GENERAL FUND**

	<b>2011</b>	<b>2010</b>
Balance b/fwd @ 31.03.10	18,694	20,606
Receipts & (Payments) account	9,745 -	1,912
Balances c/fwd @ 31.03.11	<u><u>28,439</u></u>	<u><u>18,694</u></u>
<b>REPRESENTED BY:</b>		
Deposit Account	22,963	18,518
Current Account	<u>5,411</u>	<u>122</u>
	28,374	18,640
Cash held by Clerk	65	54
TOTAL RESERVES AT 31 MARCH 2011	<u><u>28,439</u></u>	<u><u>18,694</u></u>

The above Statement represents fairly the financial position of Bletchingley Parish Council as at 31 March 2011 and reflects its Income and Expenditure for the year then ended.

Signed .....

Signed .....  .....

Chairman

Responsible Financial Officer

Date . 11/4/11

Date 11/4/11

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**NOTES TO THE ACCOUNTS**

**1 ASSETS**

**MOVEMENTS IN THE YEAR**

None

**Cost**

At 31st March 2011, the following assets were held

**Value**

**COMMUNITY ASSETS**

Cemetery	1
Tilgate Common	1
Stychens Lane Playing Field	1
Whitepost Field	1
Stychens Field	1
Village Pound	1
War Memorial	53,776
Little Common Lane Allotments	1

**STREET FURNITURE**

Bus Shelter	10,872
Notice Board	1,138
6 Seats	4,097
1 Picnic Table	682
Village Sign	943
BT Telephone Kiosk	5,368
2 x Village Gateways and Signs	1,611

**GATES & FENCES**

Cemetery Gates (Small)	4,985
Cemetery Gates (Double)	1,880
Allotment Gate	55

**OTHER FIXED ASSETS**

Sundry Equipment	305
CCTV Systems	14,665
Christmas Tree Lights	2,357
	<b>102,741</b>

The valuation of these assets is based on insurance value replacement costs, with the exception of Community Land, which is valued at £1 incl. the two fields and Little Common Lane allotments.

**2 LEASES**

At the year end the following Lease and Trust Deed was in operation

**Lessor:** Village Hall Trust; **Lessee:** Bletchingley Parish Council; **Purpose:** Hall Management; **Annual Lease Payable:** £400; **Year of Expiry:** 2021

**Lessor:** Trust Deed Parish Council; **Lessee:** Village Hall Management Committee; **Purpose:** Hall Management; **Annual Lease Payable:** £400; **Year of Expiry:** 2021

**3 VAT PAYMENT**

A claim to Customs and Excise for repayment of £6,400 was made and a claim for £1,560 will be made. All amounts stated in these accounts are excluding VAT.

**4 TENANCIES**

During the year, the following tenancies were entered into:

**Council as Landlord**

**Tenant:** Mr T Gosling; **Property:** Whitepost Field; **Rent p.a.:** £240

**Tenant:** Mr T Gosling; **Property:** Stychens Lane Field; **Rent p.a.:** £450

**5 S. 137 PAYMENT**

The limit for spending under S137 of the Local Government Act 1972 for this council in the year of account was £14,244.909 Based on £6.15 per elector and 2305 electors (as at 01/12/10). The amount of £204 was used under this category in respect of donations as a benefit to the Parish, namely contribution towards poppy wreath, Victim Support, St Mary's Church Flower Fund - proceeds of which go towards the rebuilding of Church House and CPRE membership.

**6 LITIGATION**

In 2010/11 - Legal fees were incurred in relation to the correct registration of Whitepost Field with Land Registry.

**7 GRANTS/DONATIONS RECEIVED**

Donations of £7399 were received from various individuals/organisations towards the Grange Meadow Crossing which is expected to be started and completed in the early part of 2011. £203 was received to go into the general funds.

**8 HIGHWAYS & RIGHTS OF WAY**

This figure represented the costs incurred for the purchase and installation of the 2 new village gateway signs; signs at the cemetery and allotments; repairs to the wooden bus shelter, repairs to footpath rail and footpath fence.

**9 PWLB**

The first 2 payments of £1782.88 were made of a loan of £16,975 from the PWLB for the purchase of the Little Common Lane Allotment Land and the creation of additional allotments in land already owned by the Parish Council. The last 2 yearly installments of £1782.88 over the 5 year period will be on 14/12/14.

**10 RESERVED FUNDS**

The following funds contained within the total reserves have been earmarked:

Youth Club Donation - £2182

East Surrey Residents Association - £2386 - This is to be used towards Youth Facilities



**Responsible Financial Officer**

Date: ..... 11/7/11 .....