



BLETCHINGLEY PARISH COUNCIL

**20 Lambert Cottages
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NOTICE OF THE MEETING OF BLETCHINGLEY PARISH COUNCIL TO BE HELD ON MONDAY 10th DECEMBER 2012 AT 7.30 PM IN THE COMMITTEE ROOMS OF BLETCHINGLEY VILLAGE HALL

**THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY
INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK
QUESTIONS OR MAKE STATEMENTS**

A G E N D A

1. APOLOGIES AND REASON FOR ABSENCE (**LGA 1972 s85**)
2. DECLARATION OF INTEREST *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPIs) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk or Monitoring Officer prior to the meeting.*
3. MINUTES OF THE PREVIOUS MEETING held on 12th November 2012 and the Planning Committee meeting held on 26th November 2012 to be agreed and signed as a true record. (**LGA 1972 Sch.12 s41**).
4. RESIDENTS REQUESTS
5. REPORT FROM COUNTY AND DISTRICT COUNCILLORS – for information
 - 5.1. To confirm the revised Community Pride Wish List
6. HIGHWAY ISSUES
 - 6.1. To agree to the cost of the repairs to the wooden bus shelter roof (**Parish councils Act 1957 s1 and Local Government (Miscellaneous Provisions) Act 1953 s4**)
 - 6.2. To discuss the possibility and cost involved in the installation of bollards in front of the wooden bus shelter to protect it from further damage. (**Parish councils Act 1957 s1 and Local Government (Miscellaneous Provisions) Act 1953 s4**)
 - 6.3. To discuss the parking on the cobbled pavement opposite the Auction House.
7. POLICING ISSUES – update on progress
8. MATTERS AND ACTION POINTS ARISING FROM MINUTES– see Clerk’s report – for updating and noting only. Any items requiring attention will be on the agenda.
9. CURRENT PLANNING ISSUES - the following applications will be considered and comments agreed for submission to Tandridge District Council.
 - 9.1. **TA/2012/1466** – Castlefield, Castle Square, Bletchingley, Surrey, RH1 4LB - Erection of pitched roof over single storey extension and use of garage within that extension for residential purposes in breach of Condition 3 of Planning Permission 87/829 (Certificate of Lawfulness for an Existing Use in Breach of a Condition and for an Existing Development). (MB)

- 9.2. **TA/2012/1470/TCA** – 124 High Street, Bletchingley, RH1 4PA – Fell 1 Spruce. (JM)
- 9.3. **TA/2012/1472/TCA** – 128 High Street, Bletchingley, RH1 4PA – Fell 1 Spruce. (AD)
- 9.4. **TA/2012/1491/TCA** – The Old Works, Church Walk, Bletchingley, RH1 4PD – Crown lift 1 Yew to 4m from ground level on west side. Crown lift 3 Sycamore trees to 4m on west side. (AD)
- 9.5. **TA/2012/1526** – Greencroft Manor, Hextalls Lane, Bletchingley, Surrey, RH1 4QT – Erection of retaining walls to front and rear and raised/lowered ground levels. (WS)
- 9.6. Any other current planning matters – discussion only
10. **REPORTS FROM AREAS OF RESPONSIBILITY**
- 10.1. Affordable Housing – Cllr Trotman
- To update on progress and discuss costs involved with holding an Open Day on the 9th March 2013. (**LGA 1972 s111**)
- 10.2. Adult Education Centre – Cllr Crawley-Moore
- 10.3. Allotments/Stychens Lane Playground – Cllr Leonhardt
- 10.4. CCTV – Chairman
- To update on progress so far and agree next steps. (**Local Government and Rating Act 1997 s31**)
- 10.5. Cemetery – Cllr Glenn
- To consider a request to erect a headstone and surround and scatter ashes of other family members in the same location – G33 and G34
- 10.6. Community Speedwatch – Cllr Leonhardt
- 10.7. Footpaths and Bridleways – Cllr Glenn
- To discuss attendance at training available from Surrey County Council for Footpath Working groups led by Parish Councils and possible subsequent formation of working parties.
- 10.8. Minerals/Environment – Cllr Butler
- 10.9. Neighbourhood Watch – Cllr Tarrant
- 10.10. Sports Association – Cllr Trotman
- 10.11. Street Lighting – All Cllrs
- 10.12. Transport – Cllr Glenn
- 10.13. Tree Wardens – Cllr Butler
- 10.14. Village Hall/Community Centre – Cllr Butler
- 10.15. Website – Cllr Ray
11. **FINANCE**
- 11.1. To confirm that Bletchingley Parish Council grants dispensation for the remainder of this Council's term of office to all Councillors to both speak and vote on the budget and setting of the precept as they are council tax payers for the area and have a declarable pecuniary interest in setting the precept by the fact that they reside in Bletchingley. The power rests with the relevant authority under the **Localism Act 2011, Section 33(1)** and the basis is set out under **section 33(2)**.
- 11.2. To confirm cost of £55 plus VAT incurred for the replacement of the broken glass in the Parish Notice board (**LGA 1972 s111**)

- 11.3. Payments – to approve accounts for payment.
- 11.4. To confirm the costs involved with taking over responsibility for the BT line 01883 742922 as a dedicated Parish Council line and the purchase of a hands free set for this line. **(LGA 1972 s111)**
- 11.5. To confirm that the Clerk may claim mileage allowance for attendance at the Surrey Branch SLCC meeting on the 6th December at Chobham at a rate of 45p per mile (62.93 miles for the round trip = £28.32) **(Local Government (Financial Provisions) Act 1963 s5).**
12. CORRESPONDENCE RECEIVED – List for information only
 - 12.1. To consider a response to the consultation on the proposal by SCC in their capacity as a Local Highway Authority to operate in conjunction with East Sussex County council a Common Permit Scheme on their Highway network, in accordance with the Traffic Management Permit Scheme Regulations 2007.
13. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA
14. DATE OF NEXT MEETINGS
 - Planning Committee – NO December meeting
 - Full Council Meeting – 14 January 2013
 - Planning Committee – 28 January 2013

Mrs. K. Wantling
Clerk to the Council

Issued 4th December 2012