



## **BLETCHINGLEY PARISH COUNCIL**

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### **NOTICE OF THE MEETING OF BLETCHINGLEY PARISH COUNCIL TO BE HELD ON MONDAY 10th SEPTEMBER 2012 AT 7.30 PM IN THE COMMITTEE ROOMS OF BLETCHINGLEY VILLAGE HALL**

### **THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTIONS OR MAKE STATEMENTS**

#### **A G E N D A**

1. APOLOGIES AND REASON FOR ABSENCE (**LGA 1972 s85**)
2. DECLARATION OF INTEREST *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPIs) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk or Monitoring Officer prior to the meeting.*
3. MINUTES OF THE PREVIOUS MEETING held on 9<sup>th</sup> July 2012 and the Planning Committee meeting held on 28<sup>th</sup> August 2012 to be agreed and signed as a true record. (**LGA 1972 Sch.12 s41**). The Planning Committee Minutes of the 30<sup>th</sup> July 2012 were agreed and signed at the meeting of the 28<sup>th</sup> August 2012.
4. RESIDENTS REQUESTS
5. REPORT FROM COUNTY AND DISTRICT COUNCILLORS – for information
6. POLICING ISSUES – update on progress
7. HEVERS POND – to discuss and agree the proposed signage and related costs for the Hevers Pond sign, the wording of which has already been agreed. (**LGA 1972 s144**)
8. MATTERS AND ACTION POINTS ARISING FROM MINUTES– see Clerk’s report – for updating and noting only. Any items requiring attention will be on the agenda.
9. CURRENT PLANNING ISSUES – there are no applications to be.
  - 9.1. **TA/2012/1063** – William IV Public House, Little Common Lane, Bletchingley, RH1 4QF – Change of use from a public house (Class A4) to a single 1 x 3 bed dwelling (Class C3) and associated external alterations and landscaping. (SFB)
  - 9.2. **TA/2012/1097** - Southview Cottage, Stychens Lane, Bletchingley, RH1 4LL - Demolition of existing single storey extensions. Erection of single storey side extension and canopy roof to front elevation. (MB)
  - 9.3. Any other current planning matters – discussion only
10. REPORTS FROM AREAS OF RESPONSIBILITY
  - 10.1. Affordable Housing – Cllr Trotman
    - To consider a response to a letter from the residents of Hillview in relation to one of the suggested affordable housing sites.
    - To consider a response to a letter from some of the residents of Little Common Lane in relation to the Little Common Lane suggested site.

- 10.2. Adult Education Centre – Cllr Crawley-Moore
  - 10.3. Allotments/Stychens Lane Playground – Cllr Leonhardt
    - To consider what action should be taken on vacant allotments.
  - 10.4. CCTV – Chairman
    - To confirm new CCTV installation contract details and costs, together with site locations and agree the relevant policy and guidance documents and associated forms.
  - 10.5. Cemetery – Cllr Glenn
    - To confirm Additional Memorial Subscription on AA14
    - To confirm burial in AA39 -
  - 10.6. Community Speedwatch – Cllr Leonhardt
  - 10.7. Footpaths and Bridleways – Cllrs Leonhardt and Glenn
    - Public Footpath Nos 160, 161, 162 and 163 (Bletchingley) – proposed diversion, creation and temporary closure orders.
    - To agree a response to 3 questions from Rights of Way Surrey County Council on the views on Parish/Town Council involvement with public rights of way
  - 10.8. Minerals/Environment – Cllr Butler
    - To consider a response to the Additional Consultation documents relating to the Surrey Minerals and Waste Development Framework – Aggregates Recycling Joint Development Plan Document (DPD) prior to 28 September 2012.
  - 10.9. Neighbourhood Watch – Cllr Tarrant
  - 10.10. Sports Association – Cllr Trotman
    - To confirm the renewal of the Grange Meadow Property Owners Liability Insurances for 2012 at a cost of £420 plus £25.20 insurance premium tax. **(LGA 1972 s111)**
  - 10.11. Street Lighting – All Cllrs
  - 10.12. Transport – Cllr Glenn
    - To consider a response for TAG-A25 to the A25 road improvement scheme being suggested by SCC.
    - To consider a response to the Gatwick Airport P-RNAV Departure SID consultation document – to be given by 19 October 2012.
  - 10.13. Tree Wardens – Cllr Butler
  - 10.14. Village Hall/Community Centre – Cllr Butler
  - 10.15. Website – Cllr Ray
11. FINANCE
- 11.1. Payments – to approve accounts for payment.
  - 11.2. To confirm the costs involved and the exact design of the plaque to mark the path of the Olympic Flame through the Village on 20 July 2012 **(LGA 1972 s144)**
  - 11.3. To consider purchase of an external hard drive with a capacity of 2TB for back up at a cost of around £100 or the use of Microshade Hosted Services at a cost of £100 set up and then monthly fee of £40 for a 5 year term (includes rental of Microsoft Office Professional, including all upgrades **(LGA 1972 s111)**)

12. CONCLUSION OF AUDIT FOR THE YEAR ENDED 31 MARCH 2012
  - 12.1. To confirm receipt of the Notice of Conclusion of Audit and to consider the issues raised by the External Auditors.
13. CORRESPONDENCE RECEIVED – List for information only
  - 13.1. To consider a request from Surrey Crimestoppers for a grant for 2012/2013 **(Local Government and Rating Act 1997 s31)**
  - 13.2. To consider a response if necessary to the TDC Gambling Act Statement of Principles which is being reviewed but with no proposals to make any changes to the current statement.
  - 13.3. To agree who will represent Bletchingley Parish Council at the SCAPTC AGM and Conference 2012 on Thursday 27<sup>th</sup> September 2012 – 9.15 to 13.00 at Dorking Halls, Dorking.
14. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA
15. DATE OF NEXT MEETINGS
  - Planning Committee – 24 September 2012
  - Full Council Meeting – 15 October 2012 (1 week later than usual)

**Mrs. K. Wantling**  
Clerk to the Council



**Issued 4<sup>th</sup> September 2012**