BLETCHINGLEY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE
BLETCHINGLEY COMMUNITY CENTRE
ON MONDAY 9th SEPTEMBER 2019

P R E S E NT
S Ray - Chairman
Councillors: A Cock, L Sherlock, L Baharier, P Glenn, D Kiss

In attendance: DC Elias, DC Black, DC Vickers, CC R Thorn, G Dessent (Clerk),

There were also a number of local residents present including Thomas Sherlock, David Wiltshire and Ian Borman.

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted Parish Cllrs Tarrant and Wantling.

2. DECLARATIONS OF INTEREST

Cllr Kiss declared an interest in item 8.2

3. MINUTES

The minutes of the Parish Council meeting held on 8th July 2019 and the Planning meetings held on 29th July and 27th August were approved and signed by the Chairman and have been placed on the website.

4. RESIDENTS’ REQUESTS

Cllr Kiss raised a concern from a resident that ragwort as it is dying out can be poisonous to horses. This relates to the Old Allotment field. This issue has already been drawn to the attention of the licensee. Action Clerk to reassure the concerned resident that he has written to the licensee of the field.

David Wiltshire raised concerns about the continuing potholes on Barfields, and drew this to the attention of Cllr Thorn who agreed to take up with Surrey, and will inspect when as she is due to visit the area very soon.

Concern was raised about the Whyte Hart being closed. The council advised that it understood that this is temporary whilst they find a new manager and make repairs but would continue to monitor the situation.

5. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

Cllr Thorn reported that a section of the A25 through the village will have the speed limit increased from 30 mph to 40 mph. Whilst previously Speedwatch for this section was not allowed, it will now be allowed which Cllr Rose advised acts as some mitigation against the increased speed limit.
Cllr Ray voiced her concerns about the increased speed limit, a view shared by all Councillors, in the interests of road safety and in light of the objections of residents, BPC and Tandridge Councillors. As a result the Parish Council are going to consider whether there is a case to Judicially Review the process which resulted in a change in the speed limit. Action Cllr Glenn to seek legal advice and then bring before the council in October.

Cllr Thorn reported that the planned work at the Pendell road crossing, that had been pending since November 2018 would go ahead shortly, depending on the weather.

6. POLICING ISSUES

Nothing to report

7. MATTERS AND ACTION POINTS ARISING FROM THE MINUTES AND CLERK’S REPORT

7.1 Clerk’s Office Update – the office is nearly completed. The Chair and Clerk are discussing the best way to allow the clerk internet access. An address for the Parish Office will be provided to the Clerk shortly, with all mail then to be sent to this address, and all Parish documents and letter heads updated. Mail will need to be forwarded with the Post Office for 3 months form the outgoing Clerk’s address to the new Parish Office address. Action - Clerk to update all records once thee address has been confirmed and arrange for address forwarding of post.

7.2 Co-option of 9th Councillor – due to holiday periods the nominations will be considered at the October meeting with applications being received up to the 30th September.

7.3 Damaged Telephone Kiosk – as this is a Parish asset, the Clerk was asked in the first instance to determine what cover there might be for repair under the Council’s liability insurance and to find out the excess as well as the cost to replace/repair. Cllrs noted that the tree which fell and caused the damage may well lead to a liability for the relevant landowner. Action – Clerk to determine with insurers as well as establish costs of repairing or replacing.

8. CURRENT PLANNING ISSUES

8.1 - Surrey CC Minerals Application - Land North East of Pendell Farm, Pendell Road, Bletchingley, Surrey RH9 8ND

Please note these are draft minutes until approved and signed at the next meeting.

APPLICANT: Sibelco UK

It was agreed NO OBJECTION.

Cllr Kiss left the meeting at this point.

8.2 - 2019/1476 – Tower House, Outwood Lane, Bletchingley, RH1 4LR

Proposal: Erection of detached garage involving demolition of existing garage.

It was agreed NO OBJECTION.

Cllr Kiss re-joined the meeting after all discussion about 8.2 had been concluded.

8.3 – 2019/1452 – Little Coldharbour, Coldharbour Lane, Bletchingley, RH1 4NA

Proposal: Single Story rear extension (Application for a Certificate of Lawful Development for a proposed Development)

It was agreed NO OBJECTION/

8.4 – Any Other Planning Matters - TDC Local Plan

It was agreed that a watching brief should be kept on the latest developments as regards the TDC Local Plan.

9. REPORTS FROM AREAS OF RESPONSIBILITY

9.1 Affordable Housing – The Housing needs survey has been completed with a 20% response rate – the final report was circulated to all Councillors – for discussion at the October Council meeting.

9.2 Allotments/Fields – Cllr Sherlock reported both Allotment sites looking in a good condition, with over 90% of allotments now taken. There was a request for some kind of memorial to a deceased parishioner who worked the Little Common Lane Allotments for many years but there was insufficient information to be considered. Action – Clerk to request more detail on a specific proposal and if received to put before the council in October.

9.3 CCTV – nothing to report

9.4 Cemetery – Cllr Kiss agreed to seek a budgetary cost for the new gates for the Cemetery extension, as well as pedestrian and vehicular access. The number of quotations to be sought will be determined by the amount, as set out in the financial regulations, which govern the council. To be on the October Agenda.

9.5 Community Speedwatch – residents reported some very effective work on the A25 opposite the red lion and Barfields.
9.6 **Footpaths and Bridleways** – a resident’s concern about an overgrown pathway in church walk has been addressed.

9.7 **Minerals and Environment** – Cllr Sherlock made the following points:
- Air Quality Monitor – now operating correctly and showing low emission levels in recent months
- Next TAG meeting will be on 26th September
- There is a new iGas proposal which will come to the 30th September Planning meeting

9.8 **Neighbourhood Watch** – some number-plates from cars have recently been stolen and the bus shelter opposite Barfields has suffered some damage due to vandalism

9.9 **Sports Association** – Cllr Baharier is to resign from her PC position on the Sports Association due to her becoming the Treasurer/Secretary from October. Cllr Ray and Cllr Kiss will be the nominated councillors representing BPC for Sports Association issues. Cllr Baharier stated that to make more use of the football pitch more clubs would be using it and they would be charged differently. That the new tenant of the Green Hut was in and paying a higher rent and that shortly it is hoped to go ahead with the new notice which would include both my phone numbers for contact. The Planning go ahead for the storage container has been given.

9.9 **Street Lighting** – nothing to report.

9.10 **Transport** – Cllr Glenn reported that on attending the Redhill Aerodrome meeting, the main item discussed was the fact that the aerodrome continues to lose money.

Cllr Glenn also reported that she was having difficulty in getting hold of a copy of the Gatwick Airport masterplan. Cllr Baharier agreed to help with this.

Cllr Glenn also sought comments to feedback on bus services to which the council confirmed that they agreed with her comments that she had issued by email.

9.12 **Tree Management** – the 3 ash trees for felling identified by Cllr Tarrant have been assessed by contractor Nick Dance who has reported none of these to be ash trees. As the concern was over Ash die back, it was agreed that the Clerk will check the location and trees concerned with Cllr Tarrant once he was back off leave and if necessary bring to the October meeting for approval.

9.13 **Village Hall / Community Centre** - the next Management Committee be on 7th October. There is work on lighting required

9.14 **Website** - Nothing to report
Please note these are draft minutes until approved and signed at the next meeting.

9.15 Traffic and Parking Incidents – more accidents were reported and in particular it was noted that there had been a further 6 accidents over the summer period at or along the roads leading up to the Sandy Lane Junction. It was agreed that the Chair and D. Kiss would explore further with the land owner of the land adjacent to Sandy Lane whether the Parish Council could itself get involved to help improve the sight lines and thereby seek to reduce the number of accidents. Action – Chair & Cllr Kiss to investigate and bring back to the October Meeting.

10. FINANCE

10.1 To review and approve the following payments

- To review and if agreed, approve a grant for drive safe – Stay Safe (£250) - Approved.
- To agree Councillors SSALC training for Cllr Baharier (Local Government finance) – (£70+VAT) – 13 Nov - this was deferred.
- Grant to East Surrey Carers Support Association as agreed at July mtg (£200) – Approved.
- Surrey Hills Annual Subscription (£25) – Approved.
- NI corrections (Employee and Employer small overpayment correction) - these were noted.
- Annual Rent to Village Hall (Bletchingley) Trustees (£400) – Approved

10.2 Payments – to approve full September accounts for payment.(see below)

Full Payments agreed as follows:

- EP Mr G Dessent (Aug Pay + adjustment) 652.99
- EP Clerk’s expenses (Reimbursement – new phone and printer ink) 29.99
- EP D A Landscaping (Cemetery) 640.00
- East Surrey Carers 200.00
- Drive Safe, Stay Safe 250.00
- Annual Rent to Village Hall Trustees 400.00
- External Auditors Fee 240.00
- Surrey Hills Annual Subscription 25.00
- DD Plusnet Plc (Business Broadband) 31.20
- DD Telecomm Consortium (Line rental for 01883 740263) 15.00
- DD SES Water (Little Common Lane) 10.00
- DD SES Water (Cemetery) 4.00
- DD SES Water (Stychens Lane) 8.00
- DD Parish Mobile 9.35
10.4 – Confirmation of the receipt of £3,847.79 from the Youth Club accounts. As per the terms agreed with the treasurer of the Youth Club, it was agreed to record these monies separately, and while they could be spent as determined by BPC it would be for Youth activity only.

10.5 – Cllr Cock and the Clerk proposed a new process for streamlining the Non-vatable DD handling (water bills) moving forward to one of annual rather than monthly approvals. This was approved.

11. CORRESPONDENCE RECEIVED
Litter and dog waste bin replacement – a response was agreed. Action – Clerk to collate and send accordingly.
All others dealt with under the Clerks Report.

12. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA
- Planning Application printing – to review a proposal by TDC
- Housing Needs Survey
- Co-option of 9th Councillor
- Minor clarification to September payments schedule (Drive Safe, Stay Safe)
- Update to GDPR – implications
- Proposal to increase the interest gained from monies held on deposit
- Cemetery extension
- Christmas Tree Lights
- Telephone Kiosk
- Sandy Lane Junction
- A25 – Judicial review

13. DATE OF NEXT MEETING
Planning Committee – 30 September 2019

Full Council – 14 October 2019

The meeting closed at 9.40pm