PLEAS NOTE THESE ARE DRAFT MINUTES UNTIL APPROVED AND SIGNED AT THE NEXT MEETING.

BLETCINGLEY PARISH COUNCIL
MINUTES OF THE MEETING HELD IN THE COMMITTEE ROOMS ON
MONDAY 11th MARCH 2013

P R E S E N T
S A Ray - Chairman
P A Glenn – Vice Chair
Councillors: A Butler, A Cock, K Crawley-Moore, D Kiss, V Leonhardt, P Tarrant and R Trotman

In attendance: Clerk - K. Wantling, CC Elias, DC Black, DC Vickers and D Turner – Neighbourhood Watch

32/13 APOLOGIES FOR ABSENCE
Apologies were received and accepted from PC Bennett and PCSO Wells.

33/13 DECLARATIONS OF INTEREST
Cllr Glenn declared a disclosable pecuniary interest in item 11.1, the nature of the interest being that of a close neighbour. In accordance with the Council’s Code of Conduct, she would leave the meeting whilst this matter was discussed and voted upon.

34/13 MINUTES
The minutes of the Full Council meeting held on 11th February 2013 were approved and signed by the Chairman subject to replacing the words “the Hawthorns School” in item 25/13 with “St Johns”. The minutes of the Planning Committee meeting held on 25 February 2013 were approved and signed by the Chairman.

35/13 RESIDENTS’ REQUESTS
Cllr Tarrant reported that a complaint had been received about access being gained by horses and associated paraphernalia to the field behind Nightingale Way. Following a discussion,

IT WAS AGREED THAT the Clerk would report this to the local PC and PCSO.

It was reported that a dog walker with a number of small dogs repeatedly did not clear up after the dogs fouling on the area near the Village Sign by the Red Lion. It was believed that the dog walker was from the flats at Stychens Close. Following a discussion,

IT WAS AGREED THAT the Clerk would report this to TDC.

36/13 REPORT FROM COUNTY AND DISTRICT COUNCILLORS
Nothing to report.

37/13 POLICING ISSUES – an update on progress
The Chairman read out the police report supplied by PCSO Wells for the period 11 February 2013 to 11 March 2013. There were 17 reported crimes as opposed to 14 for the same period last year. A large number of the incidents appear to have taken place on the outskirts of the village, namely Brewer Street, Pendell, Whitehill area and Little Common Lane. They were mainly theft and criminal damage with two burglaries and one street drugs offence and 2 common assaults.
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38/13 MATTERS AND ACTION POINTS ARISING FROM THE MINUTES

The Clerk’s report was noted and items requiring comment were on the agenda. All were reminded about the Annual Parish Meeting scheduled to take place on the 22\textsuperscript{nd} April. It was noted that there remained a number of manhole, pothole defects on the Outstanding Matters List. A new pothole had appeared on the A25 near the bus stop opposite the Red Lion – this had been reported but no Highways Reference number given. Following a discussion,

**IT WAS AGREED THAT** the Clerk would report the pothole. \hspace{1cm} KW

39/13 HEVERS’ POND SIGN

To formally confirm the cost of £66 (inclusive of VAT) to replace the damaged sign at Hevers’ Pond, which had been discussed at the last meeting. (LGA 1972 s144). Following a discussion,

**IT WAS RESOLVED THAT** the costs be approved formally and payment made.

\textit{CC Elias, DC Black and DC Vickers left the meeting.}

40/13 SUBSCRIPTION RENEWALS

To consider the renewal of the following subscriptions (LGA 1972 s143)

9.1 Surrey Association of Local Councils (“SALC”) - £636.99

**RESOLVED** – Agreed to be paid in April. \hspace{1cm} KW

9.2 National Association of Local Councils (“NALC”) - £125.69

**RESOLVED** – Agreed to be paid in April. \hspace{1cm} KW

9.3 LCR Annual Subscription (3 issues) - £16.00

**RESOLVED** – Agreed to be paid at this meeting due to renewal deadline.

Anne Bott of SALC would be asked to talk to the Council about SALC and what its membership offers at the meeting on the 13\textsuperscript{th} May, to start at 6.30 until 7.30 when the normal Council meeting would commence. The Clerk confirmed that Anne Bott was available to attend.

41/13 SOUTH EAST COAST AMBULANCE SERVICE

To confirm application for funding of £1500 from iGas Energy for the cost of the defibrillator set and associated costs to be located at St Catherine’s Primary School (LGA 1972 s137). The Clerk confirmed that the school would be responsible for checking the equipment was in place each day. The school were getting quotes for an additional camera to be installed to permanently monitor the defibrillator box, otherwise there were other cameras in the vicinity but not specifically on this location. The Parish Council were likely to be asked to contribute towards the cost of the extra camera. Following a discussion,

**IT WAS RESOLVED THAT** the application be approved and signed and sent off. \hspace{1cm} KW

42/13 CURRENT PLANNING ISSUES


\textit{Cllr Glenn left the meeting as a result of her Disclosable Pecuniary Interest minuted at the beginning of the meeting.}
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It was believed that permitted development rights may have been removed from the properties as one of their conditions for development.

**RESOLVED** – No objection but understand that there may be a proviso on the property that removes permitted development rights which would need to be confirmed.

*Cllr Glenn was called back into the meeting.*

11.2 Any other current planning matters – discussion only.

Planning application TA/2013/1707 –

The Chairman chose to leave the meeting whilst this matter was being discussed in order to avoid any perception of apparent or actual bias arising given that she was a near neighbour. The Vice Chair took the chair.

Revised plans had been submitted for this application. However, due to the system currently in place with planning applications going directly to Howard Cundey’s office to allow local residents and councillors to view the papers, the Clerk had not been notified of this amendment and therefore the matter was not on the agenda. As the plans appear to address the issues raised by the Parish Council, no further comment would be made on this application. Following a discussion, it was agreed that the system in place would remain, but that the Councillor responsible for Planning would view the papers a week before the meeting and alert the clerk to any applications not on the draft agenda.

*The Chairman was called back into the meeting* and returned to the Chair.

**43/13 REPORTS FROM AREAS OF RESPONSIBILITY**

1. **Affordable Housing** – The dates have now been confirmed – April 23rd at St Catherines from 3pm to 5pm and 25th April at the Community Centre from 6.30pm to 8.30pm. The Chairman, together with Cllrs Kiss, Trotman and Leonhardt would be present. English Rural Housing would be present along with Geraldine Keeping of TDC Housing and Mona Johannson of Surrey Community Action. It was agreed that it would not be necessary to serve tea and coffee at the session.

2. **Adult Education Centre** – Nothing to report.

3. **Allotments/Stychens Lane Playground** – The Clerk confirmed that all renewal letters had gone out for the allotments.
   - To agree costs involved with the repair of the damaged fence at the Stychens Lane Allotments (**LGA 1972 s111**). The Clerk had received a report about the damaged fence but had not yet visited the site. Following a discussion, **IT WAS RESOLVED THAT** the Clerk would arrange for the repairs to be made to a max value of £100 plus VAT.
   - **CCTV** - To update on progress of the CCTV installation and to confirm the details for the payment by direct debit of the installation of the new BT line and broadband required for the CCTV in the Village Hall (**LGA 1972 s111**)

The Clerk reported on the last site meeting with the Contractor and confirmed the proposed locations. The lamp post by the Post Office; Church House, which would have one camera to view Church Walk and in front of Church House and the other camera would be focused over the road onto the front of the bus shelter. The 4th camera would be located on the side of the Whyte Harte and viewing over towards the Church. The electrics had now been installed. The telephone line and broadband needed to be installed and a direct debit set up for the charges. Following a discussion, **IT WAS RESOLVED THAT** (i) the final locations be agreed; (ii) the telephone line
and broadband costs were also agreed and the need for a direct debit to be put in place. Sunstone would arrange with their partners Telecoms Consortium to install the line and broadband. Insurance would be put in place once equipment was installed at an estimated cost of between £100 and £110 per annum.

4. Cemetery – To confirm Grant of Exclusive Right of Burial and Interment in Plot P4 for Moore and Grant of Exclusive Right of Burial in AA55 for Tamlyn. The Clerk stated that she had also just received a further application for a Grant of Exclusive Right of Burial and Interment for Plot P5.

IT WAS RESOLVED THAT these were granted.

6. Community Speedwatch – D Turner reported that she had forwarded the details of new recruits onto PC Moira Cocks who would be arranging the training session.

7. Footpaths and Bridleways – Following the response from SCC that there appeared to be no issue with Footpath 152, the Clerk would check with the original complainant that the issue was now resolved. Cllr Trotman updated on the recent training session attended with the Clerk which highlighted the fact that the Parish Council had the power to do works to footpaths but not the obligation whereas the County had the power and the obligation. The next step would be to try to set up a footpath working party which would be trained and insured by SCC. It was also found out that whilst it is not illegal to ride a horse on a footpath it is a trespass against the landowner. If this use results in damage to the footpath surface then the owner needs to put up signs saying that it is not suitable for horses. David Martin would be contacted in relation to possibly heading the footpath working party.

8. Minerals/Environment – Sibelco - North Park Quarry: The last Community Liaison meeting was on 6th March 2013. Hedging to be planted 100m from Place Farm residences. The screen will be moved closer to the quarry faces for greater efficiency. There have been no dust complaints due to the past wet weather, despite the water sprays sometimes being frozen or not working. Lots of sand still to be recovered but the market is slow and therefore the quarrying schedule delayed. The unworked SW corner of the site, where the sand is of a quality useful for blending, is close to where the Mesolithic flints were uncovered, so more archaeological work will needed before this sand is extracted. Sibelco will be contacting Dr Pullen, the SCC dust consultant on the need for further dust monitors. The planned Open Day for April has been postponed and it is hoped to arrange educational projects involving the local schools.

Sibelco - Pendell Quarry: Work is expected to start later in the year. The conveyor crossing points on Whitehill Lane have been completed and gates installed, although one set has already been stolen. Any archaeology underlying the line of the conveyor will be preserved as the track can be raised above it. The Government Pipeline and Storage System (GPSS), which runs across the site, needs to be moved before quarrying starts. As it is due for an overhaul in this area, the Oil Pipeline Authority will undertake and pay for moving it. This particular section of work does not come under minerals and will therefore require planning permission from TDC, which is expected to be sought sometime in the autumn.

Spynes Mere – The Management Committee meeting scheduled for March 2013 had to be cancelled due to expenses cut backs for Sibelco staff travel from head office in Sandbach.

TAG A25 – 2 questions were put to the TDC Local Committee Meeting on 1 March on Highway issues in Nutfield. There will be a survey on speed limit between
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Cormongers Lane and Nutfield, currently at 50mph. TAG hope to get this reduced to 40mph. A further meeting on the A25 has been arranged with members of the Local Transport Committee at TDC on March 21st. It is hoped that Sam Gyimah’s researcher will be present.

9. Neighbourhood Watch – Cllr Tarrant confirmed that the Neighbourhood Watch AGM was scheduled for the 22nd May at 7.30pm in the Community Centre. Printing costs for the Newsletter would be on the April Agenda for 1050 copies. The Clerk would contact the printer to confirm the printing details.

10. Sports Association – Estimates were being received for the creation of the 2nd football pitch. The Deed stating that Grange Meadow had QE II status had now been sealed. The Clerk enquired as to whether there would be any plaque unveiling ceremony and would check with TDC on that. A possible suitable date could be the Annual Village Fair at the end of June.

11. Street Lighting – Nothing to report other than the fact that recent repairs to the lights near the Prince Albert had caused traffic chaos due to the timing of the repairs and the blocking of the road by the repair vehicles.

12. Transport –

   • To agree a response to the Consultation on the strategic road network and delivery of sustainable development (due to close on 25 March 2013). It was unclear as to whether the A25 was part of the strategic road network, but in any event, Cllrs Glenn, Kiss and Butler who had reviewed some of the papers felt that there was little of relevance to Bletchingley. Following a discussion,

   IT WAS RESOLVED THAT – no response was needed.

   • Redhill Aerodrome submission of additional documents to Local Authorities. These related to the economic case for the hard runway, drainage and the road network. Our original objection had been to any resultant increase in traffic numbers going onto the A25. The document acknowledges the congested junctions at the present time but suggests no resolution to that problem. They have provided a business case to TDC and Reigate DC, but the confidentiality banner is being used which TDC have not accepted. Following a discussion,

   IT WAS RESOLVED THAT Cllr Glenn would draft a response for forwarding to the Clerk stating that the Parish Council supported TDC’s view on the need for openness in planning, particularly in relation to planning application TA/2012/1027.

   • Gatwick Airport Night Noise Consultation – Cllr Glenn had circulated a detailed report on the consultation documents which was noted. In response to a request from local residents to the consultation, a resident had forwarded a very detailed response to be considered by the Council when making its decision which was detailed to all councillors. The consultation closes on the 22nd April. The Council needed to decide whether to support TDC’s views and/or send the response to Kenneth Harwood and/or submit it direct to the consultation. It was noted that Bletchingley does not come within the lowest decibel for noise. Following a discussion,

   IT WAS RESOLVED THAT Cllr Glenn would draft a response for agreement and sending out. The resident who sent in a response would also be asked to forward it direct into the consultation.


14. Village Hall/Community Centre – The VHMC meeting would take place on March 26th in the Prince Albert at 7pm. Cllr Kiss would attend in the place of Cllr Butler who was unable to attend. The pole for the roof blinds had been repaired. Cllr...
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Trotman reported on behalf of the Village Hall Trust that one of their properties, located on the corner near the Community Centre had been thought to have been broken into and vandalised. However, upon closer inspection, it was found not to have been broken into but was in a severe state of disrepair and destruction. The Trust is in the process of terminating the tenancy and will be arranging for the repairs.

15. Website – Nothing to report.

44/13 FINANCE

13.1 The following March payments were sanctioned, cheques and stubs signed.

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£2,185.53

45/13 CORRESPONDENCE RECEIVED

The correspondence list circulated was noted.

14.1 To consider a request from St Catherine’s Hospice for a grant of £100 towards the costs of trained nurses. (LGA 1972 s137). Following a discussion, IT WAS RESOLVED THAT a donation of £100 was agreed. Cllr Butler proposed and Cllr Kiss seconded.

14.2 To consider a response to correspondence from A Larder. Following a discussion, IT WAS RESOLVED THAT the Clerk would send out the approved response.

14.3 To consider a request from Mark Jones of Defest 2 day Music Festival requesting assistance with the event on May 25th for funding towards the costs. (LGA 1972 s145). Following a discussion, IT WAS RESOLVED THAT more information would be required. The request would be forwarded to BAGaged to see if they were interested in assisting and the views of Tandridge Support Group would be sought. This would be brought back to the April meeting for a decision.

14.4 To consider a request from the Croydon Ahmadiyyi Muslim Association to assist with a community project – ideas to be suggested. Following a discussion, IT WAS RESOLVED THAT the following suggestions be put to the group – Footpath clearance and cemetery and churchyard clearance.

46/13 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

The Clerk advised of the TDC consultation for the Preliminary Draft Charging Schedule for the Tandridge CIL (Community Infrastructure Levy). This would be on the April Agenda.
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Cllrs Glenn and Kiss would review the planning section of the Standing Orders ready for discussion by the Planning Committee at its meeting in May.

Cllr Trotman requested more information on the need to ensure that TDC maintain a list of Special Sites of Interest. The Clerk would forward this on.

**47/12 DATE OF NEXT MEETING**

- Planning Committee Meeting – 25 March 2013
- Full Council Meeting – 8 April 2013
- Annual Parish Meeting – 22 April 2013

The Chairman closed the meeting at 09.55 pm